



## HIGHLANDS COUNTY 4-H CLUB FOUNDATION, INC.

Highlands County Extension Service

4509 George Blvd.

Sebring, Florida 33875

# 4-H

### 2017 SCHOLARSHIP GUIDELINES AND CRITERIA

#### A. ELIGIBILITY & SCHOLARSHIP GUIDELINES

1. Must have a minimum of two (2) bonafide 4-H years and be a graduating senior in high school during the year of application.
2. To be used in any field of study at an accredited two or four year college or university or vocational school.
3. Scholarship must be used within one (1) year of the date awarded. In the event the scholarship is not used within the year of limitation, the recipient must present in writing to the Foundation Chairman a request for time extension. This request must be made prior to the deadline. Failure to do so will result in forfeiture of the scholarship.
4. The 4-H Club Foundation Scholarship may be used for tuition and/or books.

#### B. ARTICLES REQUIRED FOR APPLICATION

Applicants must submit the following materials to the Extension Office by **Friday, April 3<sup>rd</sup>, 2017** at 5:00 PM.

1. Completed Highlands County 4-H Foundation Scholarship Application Form.
2. Most recent, completed 4-H Record Book.
3. One two-page narrative. See application form for prompt.
4. One two-page list of 4-H participation throughout youth's 4-H career (projects, activities, accomplishments, awards, leadership positions, etc.) with appropriate dates per activity.
  - o *See Florida 4-H Senior Portfolio, Section II for example format. It is not required to complete the Florida 4-H Senior Portfolio. This document is included to serve as a sample guide.*
5. One page resume that illustrates your skills and accomplishments.
6. Transcript of high school/college grades or home school equivalent.
7. Letter of acceptance (if applicable) to an accredited college, university or vocational institution.
8. Three letters of recommendation. Letters should be from school counselor, academic advisor, instructor, employer or 4-H Leader. (Maximum of one (1) letter may be from a 4-H leader.)
9. Applicants must participate in an interview with the Highlands County 4-H Foundation scholarship committee. Contact the 4-H Agent or Program Assistant at the Extension Office to schedule an appointment after your application has been submitted.

*All of the above materials must be compiled by the applicant and bound before being submitted to the Extension Office. The Extension Office will not be responsible for inserting late*

*transcripts, recommendations, or other materials into an applicant's folder. All materials must be submitted at one time.*

**C. SELECTION CRITERIA**

The applicants for the Highlands County 4-H Foundation Scholarship will be selected from the following criteria:

**4-H Experiences . . . . . 60%**  
*(Quality and quantity of accomplishments through 4-H, the impact 4-H has made upon the individual, their family and what impact the applicant has been able to make as a result of 4-H work.)*

**Future Plans and Potential for Success . . . . . 20%**  
*(The narrative indicating well thought out plans and preparation of the application including scholastic average, rank, transcripts, and recommendations.)*

**Experiences in Other Groups and Activities . . . . . 20%**  
*(Involvement in other groups and other interests and evidence of the impact of what the applicant has done.)*

**D. PROCEDURE FOR REQUESTING SCHOLARSHIP PAYMENT**

Payment of scholarship funds is made directly to the accredited college, university or vocational school on behalf of the recipient. The recipient must submit a scholarship voucher to the Extension Office in order to request payment. Vouchers must be submitted a minimum of 10 working days prior to the education establishment's payment deadline.

**E. CONTACT INFORMATION**

Highlands County Extension Office  
4-H Youth Development

4-H Agent: Katharine Whidden  
[ktbeckwhid2010@ufl.edu](mailto:ktbeckwhid2010@ufl.edu)

4-H Program Assistant: Alexis Pontius  
[apontius@ufl.edu](mailto:apontius@ufl.edu)

4509 George Blvd., Sebring, FL 33875  
863-402-6540  
863-402-6544 (fax)



**HIGHLANDS COUNTY 4-H FOUNDATION  
SCHOLARSHIP APPLICATION  
COMPLETED APPLICATION PACKAGE DUE BY  
April 3, 2017 at 5:00PM**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Currently enrolled in 4-H? Yes / No Number of years in 4-H: \_\_\_\_\_

Club Name: \_\_\_\_\_

High School Name: \_\_\_\_\_

Expected date of High School Graduation: \_\_\_\_\_

College or University Attending: \_\_\_\_\_

Please attach a 1-2 page narrative that includes the following:

1. What has 4-H has done for you: What you have learned and accomplished? What 4-H has done for your family? What impact have you had on your community as a result of 4-H?
2. What skills have you learned in 4-H? How will they benefit you in the future?
3. How will you share your experiences in 4-H with others? What impact will you be able to make in the future as a result of your 4-H Experience?
4. What career path you plan to follow and how that will work with your education plans.
5. Why you feel you are a deserving candidate for this scholarship. If applicable, please include a statement of financial need for this scholarship.

**AUTHORIZATIONS**

I personally have prepared this application and certify that it is true and accurate to the best of my knowledge. I have been advised that I will sit through an interview as part of the application process.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

We have reviewed this report and believe it to be correct.

\_\_\_\_\_  
*Parent or Guardian's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*4-H Agent's Signature*

\_\_\_\_\_  
*Date*

Name: \_\_\_\_\_ County: \_\_\_\_\_



# Florida 4-H Senior Portfolio

This form must be submitted with either a Florida 4-H Scholarship or Awards Cover page.

## Section I: Major Project Summary

**IA: Project Goals:** List the goals you set for yourself during the past year related to this project area.

**IB: Major Project Accomplishments:** Describe your major achievements related to your project goals for the year. Indicate the level of the achievement with the appropriate letter: Local (L); County (C); District (D); State (S); Regional (R); National(N); International (I)

Accomplishment	Level

**IC: Project Activities:** List your significant activities and experiences you participated in to accomplish your project goals for the past year. Describe your responsibilities and the level (L,C,D,S,R,N,I) at which your experience was gained.

Activity/Experience	Responsibility	Level

Name: \_\_\_\_\_ County: \_\_\_\_\_

**Section II: Cumulative 4-H Experiences**

**IIA: Project accomplishments.**

Years Enrolled	4-H Project Area	Accomplishments

**IIB: List your 4-H Awards and Honors.** Indicate year and level of participation with the appropriate letter: Local (L); County (C); District (D); State (S); Regional (R); National (N); or International (I).

Year	Award Honor	Award Description	Level

Name: \_\_\_\_\_ County: \_\_\_\_\_

**IIC: List your major 4-H activities, experiences and events.** Indicate year and level of participation with the appropriate letter: Local (L); County (C); District (D); State (S); Regional (R); National (N); or International (I).

<b>Year</b>	<b>Project Competitions/Exhibits</b>	<b>Your Involvement</b>	<b>Level</b>

<b>Year</b>	<b>Presentations / Demonstrations</b>	<b>Your Involvement</b>	<b>Level</b>

<b>Year</b>	<b>Other 4-H Events and Activities</b>	<b>Your Involvement</b>	<b>Level</b>

Name: \_\_\_\_\_ County: \_\_\_\_\_

**IID: List 4-H offices and leadership experiences (teaching, committees, etc.).** Indicate year and level of participation with the appropriate letter: Local (L); County (C); District (D); State (S); Regional (R); National (N); or International (I).

Year	Leadership Activity	Your Responsibility	Level

**III: List your citizenship and community service participation in 4-H.** Indicate your level of participation with: (Y) performed yourself; (G) gave primary leadership to the group; or (M) member of the group.

Year	Community Service/Citizenship Activity	Your Responsibilities	Level

Name: \_\_\_\_\_ County: \_\_\_\_\_

**Section III: Experiences in other organizations, hobbies, and special interests.**

Year	Group or Organization	Your Involvement

Year	Hobbies and Special Interest	Skills Learned

**Any alteration to the layout of this form, or adding pages will result in disqualification of the application.**

**Cover Page:** Attach either a Florida 4-H Scholarship of Awards Cover page to the front of this form.

**Narrative Statement:** Prepare and attach a 2-3 page narrative that will illustrate in summary form your most outstanding accomplishments and the impact 4-H has had in your life. Type double-space in 12 point font or print in black ink on one side of 8 1/2" X 11" paper. Be sure to be as specific as possible. Don't use slang, you are writing for judges who are evaluating your 4-H career...much as an employer evaluates your resume and letter of application.

The following items should be addressed in your essay:

- How have you benefited from 4-H?
- What skills have you learned in 4-H? How will they benefit you in the future?
- Select an experience in which you were part of a group and explain your contributions to the group effort.
- How will you share your experiences in 4-H?
- What impact will you be able to make as a result of your 4-H Experience?
- Narratives for Scholarship applications must contain a statement of financial need.

**Resume:** Prepare and attach a 1-2 page resume that illustrates your career skills and accomplishments.

Make sure all requirements listed on the Scholarship or Awards cover page are met. All materials must be submitted at one time.

Refer to Marketing you! (4HGCR 30) and What are My Skills? Worksheet (4HGCR 32) for instructions and assistance. The award program areas are listed in the Florida 4-H Events and Activities Handbook. These publications are available from your county 4-H Extension office and at [www.florida4h.org](http://www.florida4h.org)



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