



# 4-H FOUNDATION CHECK REQUEST FORM

Must attach Supporting Information  
(i.e. Invoice, Receipts, Check Request Form)

Date:

Club  
Account:

Funds Requests must be received by the 1<sup>st</sup> of every month (or 1<sup>st</sup> business day) to be processed that month. Please allow up to 3 weeks for funds to be processed.

- Administrative Support
  - Meeting Refreshments/Meals
  - Office Supplies
  - Other
- Awards & Recognition
  - Ribbons, Pins, Plaques
  - Banquet Support
  - Judge/Volunteer Recognition & Awards
- 4-H Regional/District Events
  - District Events
  - Area E Horse Show
  - Parade
  - Shooting Sports
- 4-H State & National Events
  - 4-H University
  - Shooting Sports
  - 4-H Legislature
  - State Horse Show
  - Leadership Adventure Weekend (LAW)
  - Intermediate State
  - 4-H Day at the Capitol
  - Hog & Ham
  - Executive Board
- Fair Activities
  - 4-H Booth
  - 4-H Fair Booth Premiums
  - Jr. Livestock Show
  - Facility Improvement
- 4-H School Programs – *School Enrichment*
  - 4-H Curriculum & Materials
- County 4-H Camps
  - Lego Day Camp
  - Gardening Day Camp
  - Cooking Day Camp
  - Bee Day Camp
  - Cloverbud Day Camp
  - Leadership Day Camp
  - Other Day Camp: \_\_\_\_\_
  - Dog Camp
  - Camp Cloverleaf
  - Camp Ocala
  - Horsemanship School
  - State 4H Overnight Camp
- 4-H Leader Support
  - Training/Educational Registration or materials
  - Volunteer Screening Costs
- 4-H Club Support
  - Training Materials
  - Travel
  - Start-Up Funds
  - Club Fund Raiser
- 4H Judging Team Support
  - Livestock
  - Horse
  - Dairy
- Promotions & Mail Outs
- County Events, Shows, Clinics
- Graduating Senior Scholarships
- Misc. 4-H Support
- Mason G. Smoak 5K & Family Fun Day
- Camp Cloverleaf
- Ag Venture
- Heartland AG Coalition
- HCFB Prospect Show
- 4-H Foundation Fundraiser

Check Payable To:

Payee Mailing Address:

Check #:

Amount:

Purpose:

Club Treasurer Signature: \_\_\_\_\_

Date:

Club Leader Signature(s): \_\_\_\_\_

Date:

**Office Only:**

Authorized by: \_\_\_\_\_

Date:

Transacted by: \_\_\_\_\_

Date: